



MODULE AMENDMENT FORM

(For Students on FlexED (Access, Digital and Distributed Learning) or Ulster students studying at Birmingham or London Only)

This form should be completed by the student and approved by the Course Director. The completed form should be returned to the appropriate campus office:

- a) Birmingham – uuacademicenquiries@qa.com
- b) London – uuacademicenquiries@qa.com
- c) FlexED (ADDL) – FlexEd@ulster.ac.uk
Digital Learning

Faculty/Department Stamp

Important information for Part-Time Students

- a) For tuition fee loan, you need to have a course intensity of at least 25% in the academic year.
- b) For tuition fee grant and loan, you need to have an overall average course intensity of at least 50%.

PERSONAL DETAILS

(This section must be completed)

Forename: _____

Surname: _____

UU Student Number: B00 _____

Address: _____

DOB: _____

Source of Fees (Self, LEA, Employer etc.) – Please specify: _____

Faculty: _____ Campus: _____

Course Title: _____

Course Code: _____ Year: _____ Mode of Study: FT or PT (please circle)

FOR OFFICIAL USE

Student Administration only:

Database updated by: _____

Date: _____

Fees notified (if applicable): _____

SLC notified (if applicable): _____

REGISTRY STAMP

Module changes must be submitted within two weeks of the start of semester one and three weeks of semester two. Adding modules after this date is not permitted.

Both module code and CRN code should be provided.

| MODULES TO BE DELETED | |
|------------------------------|-----------------|
| Module code | CRN code |
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| MODULES TO BE ADDED | |
|----------------------------|-----------------|
| Module code | CRN code |
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DECLARATION: The proposed amendments are in accordance with the programme requirements

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|---|-------------|
| Student's signature: _____ | Date: _____ |
| Course Director's or nominee's signature: _____ | Date: _____ |